

Empire Property Management Corp.
625 East Main Street
Branford, CT 06405
Phone 203.488.9500, Fax 203.488.6290, E-mail resales@epmc.co

Resale Documents Request Form

(Only this form will be accepted)

Please e-mail, mail, or fax this completed request form to Empire Property Management. Payments should be made payable to Empire Property Management Corp and submitted to the office. If you would like to pay with a credit card via PayPal, please indicate so in the email when you return the form and an invoice via PayPal will be sent to you.

Please check desired item (if none are checked, we will assume the package will be picked up):

Order	Item	Cost	Notes
	Resale Package	\$185.00	Requests are processed within <u>10 business days of receipt of payment.</u>
	Resale Package Mailing Fee	\$15.00	There is no package fee for documents that are picked up. <i>The package will be mailed USPS.</i>

Mail to:

Name: _____
Address: _____
City, State, Zip _____
Phone: _____

To be picked up by:

Name: _____
Phone #: _____
E-mail: _____

**** ALL FIELDS MUST BE COMPLETED; INCOMPLETE FORMS CAN NOT BE PROCESSED ****

Please Print all information CLEARLY: Date Requested: _____

Name of Condominium Association: _____

Unit Address: _____

Legal Sellers' Name: _____ Phone # _____

Seller's Attorney: _____ Phone # _____

Purchaser's Legal Name(s): _____ Phone # _____

Purchaser's Current Address: _____

Purchaser's Attorney: _____ Phone # _____

Projected Closing Date: _____

Contract Price: _____

Will buyer occupy the unit? _____ Yes _____ No

If no, please provide mailing address _____

Signature & Title of the Person Filling Out This Form: _____

Phone # of the Person Filling Out This Form: _____